



**Government of Jammu & Kashmir  
J&K State AIDS Prevention & Control Society,  
Department of Health & Medical Education,**

Public Health Building  
Behind Bone & Joints Hospital, Barzulla, Srinagar  
email: [jksacs@gmail.com](mailto:jksacs@gmail.com)

**Order**

**Sub: Nomination of the Complaints Officer on HIV/AIDS Act 2017.  
No. JKSACS/MS/21/106**

**Dated 26/06/2021**

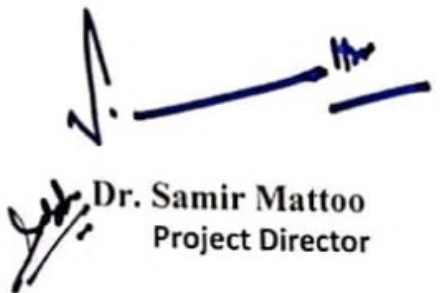
"The Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome (Prevention & Control) Act, 2017" has come into force in India and extends to the whole country. The act shall provide for the Prevention and Control of the spread of Human Immunodeficiency Virus and Acquired Immune Deficiency Syndrome and for the protection of human rights of persons infected or affected by it and for the matters connected therewith or incidental thereto.

Also J&K Rules on the HIV Act, 2017 have been notified in the official gazette vide No.254, Dated: 13<sup>th</sup> August, 2020.

In order to provide for a grievance Redressal mechanism in accordance with the provisions of the Act and the rules thereof, Dr. S.K.Verma, SMO ART Centre Jammu, Dr. Lateef Charoo, SMO ART Centre SKIMS Soura, Srinagar and Dr. Vijay Kumar Bali, MO ART Centre, Kathua are hereby nominated as Complaints Officers at their respective ART Centres.

The Complaints Officers shall dispose of the complaints of violation of the provisions of the Act in their respective establishments, in accordance with the specific rules on HIV Act, 2017 in J&K.

**Dr. Tabasum Jabeen, Dy. Director, BTS, JKSACS** is nominated as the Chief Complaints Officer for HIV Act, 2017 who shall be overall in charge of the Grievance Mechanism on HIV Act, 2017 at JKSACS.

  
**Dr. Samir Mattoo**  
Project Director

**Copy to:**

**Additional Chief Secretary to Govt., Health & Medical Edu. Deptt., U.T. of J&K for information of the Worthy Addl. Chief Secretary.**

A-11014/01/2021-NACO (Admin)  
Government of India  
Ministry of Health and Family Welfare  
National AIDS Control Organisation


9<sup>th</sup> Floor, Chandralok Building  
36-Janpath, New Delhi  
Dated – 13<sup>th</sup> July, 2021

OFFICE MEMORANDUM

Subject: Procedures for the Establishments and the Complaint Officers as a part of grievance redressal mechanism under the HIV & AIDS (Prevention & Control) Act, 2017.

As per the provisions of HIV & AIDS (Prevention & Control) Act, 2017, each Establishment (*establishment means a body corporate or co-operative society or any organisation or institution or two or more persons jointly carrying out a systematic activity for a period of twelve months or more at one or more places for consideration or otherwise, for the production, supply or distribution of goods or services*) and Complaint Officers designated in the Establishments needs to abide by the following procedures:

1. The Establishments as per the definition of HIV & AIDS(P&C) Act, 2017 should display the Model HIV & AIDS Policy on Establishment's website for wider dissemination.
2. The Complaints Officers designated in establishments as per HIV & AIDS (Prevention & Control) Act, 2017 should submit reports to NACO via email on [complaints.hivact@gmail.com](mailto:complaints.hivact@gmail.com) . If any complaint is received, then only establishment may report on half yearly basis else no reporting is required.
3. The Complaint Officers as per provisions of HIV & AIDS (Prevention & Control) Act, 2017 designated by Establishments should maintain records online following NACO's Data Management Guidelines.

  
(Dr. Naresh Goel)  
DDG(IEC &MS)

To:

1. All Establishments (as per definition of HIV & AIDS(Prevention & Control )Act, 2017).
2. Complaint Officers, All Establishments (as per definition of HIV & AIDS (Prevention & Control) Act, 2017).

Copy to:

1. PPS to Secretary (HFW), MOHFW
2. PPS to AS & DG, NACO
3. PS to Director, NACO
4. All HODs, NACO
5. IEC Division, NACO for uploading on NACO website
6. All PDs, SACS for uploading on SACS website
7. All India Organisation of Employers (AIOE), The Associated Chambers of Commerce and Industry of India(ASSOCHAM), Confederation of Indian Industry (CII), Employers' Federation of India (EFI), Federation of Indian Chambers of Commerce and Industry(FICCI), Laghu Udyog Bharati (LUB), Standing Conference of Public Enterprises (SCOPE)

